

RECEIVED TOWN CLERK
2021 AUG -6 AM 10:29

DPW FACILITY BUILDING COMMITTEE

MEETING DATE February 18th, 2021
LOCATION Virtual Via Conference Line (As Posted in Meeting Agenda)
COMMITTEE J. Bechard, A. Clarke, P. Cournoyer, S. Robbins, R. Rodak
OPM A. Deschenes
WESTON & SAMPSON Not in attendance

CALLED-TO-ORDER & 7:03 PM
OPEN CONFERENCE LINE

Item 1: Review invoices

Discussion Points

- Cam H.V.A.C invoice no. 182021graftondpw, for the removal and reinstallation of ductwork so the plumber can install the boiler flue for the Wash Bay equipment, dated January 8th, 2021 in the amount of \$1,490.02.
 - Motion made by Sue: The Town of Grafton approves to pay Cam H.V.A.C invoice no. 182021graftondpw, dated January 8th, 2021 in the amount of \$1,490.02.
 - Motion seconded by: Bob.
 - Roll call: Bechard (Aye); Clarke (Aye); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)
 - Chair declares the motion carries 5-0.
- Maintenance Tech, Inc., invoice no. 9307, dated February 17th, 2021, final invoice related to the Wash Bay Equipment, in the amount of \$8,773.45.
 - S. Robbins moves to pay the invoice as presented.
 - Motion seconded by: R. Rodak.
 - Roll call: Bechard (Aye); Clarke (Aye); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)
 - Chair declares the motion carries 5-0.
- Petrini & Associates, P.C., invoice no. 39817, for legal team services rendered through January 31st, 2021, dated February 9th, 2021, in the amount of \$1,550.00.
 - S. Robbins moves to pay the invoice as presented.
 - Motion seconded by: Bob
 - Roll call: Bechard (Aye); Carlson (Aye); Clarke (Aye); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)
 - Chair declares the motion carries 5-0.

Item 2: Meeting minutes

Discussion Points

- Meeting minutes of January 21st, 2021 submitted to Committee for review and approval.
 - Motion made by: R. Rodak moves to approve the minutes of January 21st, 2021 as submitted to the Committee.
 - Motion seconded by: S. Robbins.
 - Roll call: Bechard (Aye); Clarke (A); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)
 - Chair declares the motion carries 5-0.

Item 3: Future meetings

Discussion Points

- Committee discussed holding March 18th, 2021 for potential future meeting should invoices and/or other Committee matters need to be discussed and voted upon.

Motion to Executive Session

Bob Rodak's motion: I move the committee enter into Executive Session in accordance with the Open Meeting Law, M.G.L. c. 30A, Section 21(a), pursuant to section 3, discuss strategy with respect to litigation. (name withheld on purpose)

Motion seconded by Sue Robins

Discussion: None

7:14PM

- Roll call: Bechard (Aye); Clarke (Aye); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)
- Chair declares the motion carries 5-0.

MOTION TO ADJOURN

A. Clarke

MOTION SECONDED

R. Rodak

ROLL CALL:

Bechard (Aye); Clarke (Aye); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)

CHAIR DECLARES THE MOTION CARRIES 5-0.

ADJOURN &

7:59 PM

CLOSE CONFERENCE LINE